

# Application Instructions for OARDC Family Scholarship and James & Yvonne Brown Scholarship

**Entry Deadline: July 3, 2018**

## **What is the OARDC Family Scholarship Award?**

The OARDC Family Scholarship Award was created from monies donated by employees and others through the OSU Campus Campaign. This award provides educational assistance to eligible spouses or dependent children of OARDC employees, regardless of location. Annual awards totaling \$2,000 are given, with a maximum of \$1,000 per award (\$500 for half-time students). Award money should be used for tuition, books or other related educational expenses.

## **What is the James and Yvonne Brown Scholarship Award?**

The James and Yvonne Brown Scholarship Award was established through a donation from James and Yvonne Brown. This award provides educational assistance to eligible spouses or dependent children of non-faculty OARDC employees located on the Wooster Campus, or any of the eight OARDC Outlying Agricultural Research Stations. Annual awards totaling \$2,000 are given, with disbursement determined by the selection committee. Award money should be used for tuition, books or other related educational expenses.

Due to funding changes in several OARDC departments, eligibility guidelines for the OARDC Family Scholarship have been revised:

## **Who is eligible for the OARDC Family Scholarship Award?**

You are eligible if:

- You are a spouse or dependent child, per IRS guidelines, of an OARDC employee with **one or more years** of continuous service, funded **50% or more** by OARDC (regardless of business location), or in a college support unit located on the OARDC Campus.
- You are a full-time student enrolled in a college, university or technical institute, or a current high school graduate enrolled in a college, university or technical institute for the upcoming school year, or
- You are a part-time student (minimum of 6 credit hours) enrolled in a college, university or technical institute, or a current high school graduate enrolled in a college, university or technical institute for the upcoming school year
- You carry a cumulative Grade Point Average of 2.5 or above, on a 4.0 scale
- You have not received either of these awards previously within the last three years.
- Spouses and dependent children of Graduate Students are not eligible for this award.

## Who is eligible for the James and Yvonne Brown Scholarship Award?

You are eligible if:

- You are a spouse or dependent child, per IRS guidelines, of a non-faculty OARDC employee with **one or more years** of continuous service, funded **50% or more** by OARDC, located on the Wooster Campus or any of the eight OARDC Outlying Agricultural Research Stations.
- You are a full-time student enrolled in a college, university or technical institute, or a current high school graduate enrolled in a college, university or technical institute for the upcoming school year, or
- You are a part-time student (minimum of 6 credit hours) enrolled in a college, university or technical institute, or a current high school graduate enrolled in a college, university or technical institute for the upcoming school year
- You carry a cumulative Grade Point Average of 2.5 or above, on a 4.0 scale, and
- You have not received either of these awards previously within the last three years.
- Spouses and dependent children of Graduate Students are not eligible for this award.

## What are the selection criteria?

Applications are first submitted to the OARDC Office of Human Resources, where names, addresses, phone numbers and other information that would identify either applicant or employee, are removed. Applications are then forwarded to the Selection Committee and recipients are chosen based on the following criteria:

- Educational goals
- Academic record
- Additional information provided (i.e. employment, extra curricular activities, hobbies, community service)

## How do I apply?

- Complete the application.
- Attach an **OFFICIAL** transcript from the most recent educational institution you attended. Faxes and photocopies will not be accepted.

Submit to: **OARDC Scholarship Awards  
Office of Human Resources  
1680 Madison Avenue  
121 Research Services Building  
Wooster, OH 44691-4096**

- Award winners will be announced by July 16, 2018.