

OARDC Graduate Student

CAMPUS HOUSING RENTAL GUIDELINES

Who Can Apply

OARDC Graduate Houses and Apartments are available for OSU Graduate Students and Visiting Scholars only. Rooms will be assigned in the order requests are received. Due to space limitations, Graduate Students will receive first priority.

Application Process

A Housing Request Form must be completed by the applicant and include the name of the academic advisor/supervisor or chair/head of the unit. The Housing Request Form link is located on CFAES Human Resources website under Employment Resources. When the application form has been submitted, the applicant's name is entered into the appropriate waiting list (Grad Student Houses or OARDC Apartments). Applicants will be notified if housing is available during the requested dates. Applicants have 1 week from notification to confirm space. After that time, the Housing Manager will move to the next applicant on the waiting list. **The Housing Manager oversees all room assignments.** Special requests are not guaranteed.

Contact Information

The OARDC Housing Manager is located in Research Operations, 228 Research Services Building, 1680 Madison Ave., Wooster, OH 44691. Office hours are 8:00am-5:00pm, Monday-Friday. For additional information, contact Denise Miller, at 330-263-3777 or miller.2714@osu.edu.

Types of Housing*

- Male Graduate House – 10 single rooms, 1 double room. Rooms are furnished. Shared kitchen and bathroom. **Rent: \$225/month**
- Female Graduate House – 4 double rooms. Rooms are furnished. Shared kitchen and bathroom. **Rent: \$175/month**
- Female Graduate House - 2 single rooms, 1 double room. Rooms are furnished. Shared kitchen and bathroom. **Rent: \$200/month-single, \$175/month-double**
- Female Graduate House, 1628 Dover Road - 5 single rooms. Rooms are furnished. Shared kitchen and bathroom. **Rent: \$450/month**
- **All graduate houses are for singles only, no couples or families permitted.**
- Fourplex - Apartments A and B each have one bedroom with two single beds, kitchen, living room and bathroom. **Rent: \$450/month.** Apartments C and D each have two bedrooms with one double and one single bed, kitchen, living room and bathroom. **Rent: \$450/month.** These apartments are suitable for singles or couples without children. Preference is given to married couples.
- Duplex - Apartment E is a two bedroom apartment with one double and one single bed, kitchen, living room and bathroom. **Rent: \$550/month.** Apartment F is a one bedroom shared apartment with two beds, kitchen, living room and bathroom. **Rent: \$500/month.** Apartment E and F are suitable for couples with 1 child.
- Cable television, wireless internet and utilities are included in all rental prices. Bed linens and towels are not provided.
- Pets are **not permitted** in OARDC housing units.

OHIO AGRICULTURAL RESEARCH AND DEVELOPMENT CENTER

Arrival

- Upon arrival, check-in with the OARDC Housing Manager, Denise Miller, in the Research Operations office, 228 Research Services, to sign the Rental Agreement, pay rent and security deposit (required for all apartments) and pick-up keys.
- Payment can be made by cash, check or departmental transfer. No credit cards.

Departure

- Renters are responsible for notifying Denise Miller, 330-263-3777 or miller.2714@osu.edu, of any change in arrival, departure, or extension of dates. (Students must depart within 30 days of graduation).
- The renter should contact, Denise Miller, 330-263-3777, 48 hours prior to departure to schedule apartment inspections and return room keys.
- There is a \$20.00 fee for lost keys.
- Repair costs for damage to rooms or apartments will be deducted from the security deposit, or where applicable, billed to the renter.

